

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future.
Students develop self-confidence through their accomplishments and are empowered to pursue their dreams.
We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

April Board Meeting Minutes of LIFE Prep

Date: Monday, April 19, 2021

Time: 5:00-6:30 PM

Location: Virtual Meeting (Zoom)

Attendance: Katie Schlosser, Nou Yang, Christine Obermueller, Pang Vang, Leah Jones, Christyna Jamma, Kelsey Nelson

Agenda: called to order at 5:06 by Nou Yang

1. Consent Items:
 - o Amend agenda to include approval of Lottery policy
 - Katie motions
 - Christine seconds
 - o Review/approve agenda
 - Christine motions
 - Katie motions
 - o Review/approve minutes
 - Katie motions
 - Christine seconds
2. Authorizer Communication – (The Guild)
 - Lottery policy changes, Hope survey, professional development opportunities, lease negotiations, discussions about Annual Contract
3. Executive Committee Report – Nou
 - Salary scale- admin will be bringing a new pay scale to the board in the near future for approval
 - Annual meeting- discussed logistics and survey going to parents to get new members (parent and community member)
 - Next year school calendar- admin will be working on
 - Hoping to revisit playground grant
4. Policy Committee Report – Christine
 - Reformatted 5 policies to be consistent with all other current policies- will approve today
 - Discussed the need for a policy regarding working from home for next school year
 - Will go ahead with survey from last year for administration evaluation and will revise policy at our next meeting
 - Will continue to go through MACS list of essential policies and find/update/write missing policies.
5. Finance Committee Report – Katie
 - Will be discussing next year's budget before the next board meeting
6. Executive Director's Report – Leah
 - ADM- 236

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- Attendance is at 78.26%- Goal is 85%, admin checking in where attendance has gone down
- Two students are in person
- RCE –had our last PD last week. Staff survey has been sent out. We will be looking at this to help decide how/if we will move forward with more training like this in the future.
- EL testing- students did not show up
- Adjusting pay scale for SPED coordinator and teachers to more competitive
- No change in staffing
- Interviews for open positions have begun. Open positions are special education coordinator, Title I (2), science, music, art, physical education, special education teacher, custodian, and possible administrative secretary-new position.
- Will be in negotiations with the church regarding our lease. Will have attorney present during meetings with the church. Large air purifiers will need to be purchased for next year therefore rewiring may be required. Currently paying per square foot.
- Need approval for changes to be made to the Lottery Policy- currently follows MDE language and needs to be changed to follow statute language. No changes to how the policy works, only language adjustments
- Testing date changes
- Still seeing changes in anticipated ESSR fund numbers
- Hoping to get in touch with Kaboom to revisit grant for playground

7. Other Business

- o Annual meeting - May 2021
 - May 17th
- o Goal Review

Goal 1 - MCA Academic Achievement-Proficiency, Mathematics: All students in grades three through six will increase their overall math proficiency (meeting or exceeding) from the baseline of 34.6% to 46.09% in FY23. This equates to a 10% annual increase.

Baseline	FY2021	FY2022	FY2023
34.6%	38.1%	41.9%	46.09%

- Concerned with the 10% annual increase especially given the pandemic and unknown number of students that will be taking the test. Student scores that are not marked absent for COVID will count against us. When MCA testing gets closer, will discuss the actual number of students taking the test and where to go come there.

Goal 2 – MCA Academic Achievement-Proficiency, Reading: All students in grades three through six will increase their

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overall reading proficiency (meeting or exceeding) from the baseline of 27.6% to 39% in FY 23. This equates to a 10% increase in FY21, 12% in FY22 and 14% in FY23.

Baseline	FY2021	FY2022	FY2023
27.6%	30.3%	34%	39%

- Same discussion as with Goal 1

Goal 3 – All Students in Third Grade Achieving Grade-Level Literacy: By FY 2023, 60% of third graders who have been continuously enrolled since October 1st will read at grade level as measured by the year end NWEA. NWEA will be administered fall, winter and spring. Reading proficiency will increase, as noted below, as measured by NWEA year-end scores.

Baseline	FY2021	FY2022	FY2023
46%	50%	55%	60%

- Testing will be in May, teachers will schedule when these tests will take place for each classroom.

Goal 4 – Satisfaction Survey: LIFE Prep School will administer a satisfaction survey, annually, to parents, students and staff and maintain an 80% approval rating or better on both surveys.

The survey will show:

- 80% of parents will agree or strongly agree that they are satisfied with the academic progress and programming for their student.
- 80% of students in grades 4-6 will agree or strongly agree they are learning, feel safe at school and believe they are valued at LIFE Prep School.
- 80% of staff will agree or strongly agree LIFE Prep School is meeting academic expectations, values all staff, and feels safe at school.

- Survey in Survey Monkey, looking to send out within the next 3 weeks.

Goal 5 – Attendance: LIFE Prep School will maintain a measurable goal of 85% average daily attendance, annually, as measured by year end MARSS data.

Baseline	FY2021	FY2022	FY2023
84%	85%	85%	85%

Site visits. The Guild may engage in scheduled and unscheduled site visits in the course of the academic year. Site visits will be an opportunity to review academic goals and achievement data to date, evaluate the implementation of the academic program, operations and other matters. The Guild may engage in scheduled and unscheduled site visits at such frequency as determined necessary or prudent by The Guild.

- Continue to monitor, no concerns to discuss.

Goal 6 – Achievement Gap: For students in grades 3-6 who have been continuously enrolled for one year, the reading gap of 3.5% (between the “all” and “black” student population) will be reduced .5% annually, from the original baseline. This goal is aligned with WBWF goal, “all racial and economic achievement gaps are closed.”

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Baseline	FY2021	FY2022	FY2023
3.5%	3.0%	2.5%	2.0%

- This goal was rewritten and will be updated to the correct goal for the next meeting.

Goal 7 – Career Readiness: At LIFE Prep, we define “career readiness” as the preparedness of a student to explore and be aware of different career options, with a career direction that is professionally and financially promising. Career readiness is important for all students. Students in 6th grade, in preparation for career readiness, will be able to identify 3 different careers, with a project focus on 1 career through a **12-week** course, led by the school counselor. Through this **12-week** course students will be able to plan out their future by participating in the CareerOneStop's interest assessment, CareerOneStop's skills assessment, and the Minnesota Reality Checklist.

100% of 6th grade students, by the end of the **12-week** course, will be able identify and explain their career awareness through a career presentation. This goal is aligned with WBWF goal, “all students are ready for career and college.”

- Discussed the difficulty with this goal during distance learning with 6th grade students. Will look a little different this year as it will not be in person.

Goal 8 – Ready for School: 80% of students enrolled in Pre-K at LIFE Prep will be proficient on the Kindergarten level reading assessment in the spring preceding their Kindergarten year. This goal is aligned with WBWF goal, “all children are ready for school.”

- Administering soon, participation concerns.

8. Public Communication to the Board

- None

9. Board Actions

- Approve Check Register for March
 - Katie motions
 - Christine seconds
- Approve the following policies
 - Section 504 School Policy - Students with Disabilities
 - Christine motions
 - Katie seconds
 - The Sex Nondiscrimination
 - Katie motions
 - Christine seconds
 - Staff Notification of Violent Behavior by Students
 - Christine motions
 - Katie seconds
 - Use of Restraints for Students

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- Katie motions
 - Pang motions
 - Approve changes to Lottery Policy
 - Katie motions
 - Christine seconds
10. Adjourned at 5:56
- Christine motions
 - Katie motions

Next regular board meeting: Monday, May 17, 2021 @ 5:00pm