

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

September 2021 Board Meeting Agenda of LIFE Prep

Date: Monday - September 20, 2021

Time: 5:00-6:30 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Attendance: Nou, Mike, Pang, Christine, Gillian, Katie, Leah
(Christyna, Beau)

Agenda: called to order at 5:05 by Nou

1. Consent Items:
 - o Review/approve agenda
 - Christine motions
 - Katie seconds
 - o Review/approve minutes (July 2021 and August 2021)
 - Christine motions
 - Katie seconds
2. Authorizer Communication – (The Guild)
 - Sept. 7- need to get to full compliance on EpiCenter
 - Requests a discussion regarding student data, this will happen in Oct. after testing is done ; need to use current data as not many students took the MCA test last year
 - Leah to meet to talk about goals- will need to revise with current data
 - Website is updated
 - EpiCenter will be updated but probably not by Sept. 30th
 - Will attend a board meeting and visit by the end of Oct. (Oct. 18th is next board meeting)
3. Executive Committee Report – Nou
 - Discussed how the school year has started
 - Need to get up to date on EpiCenter; Nou, Leah and Beau are continuing to work on this
 - 45 tasks needing to be completed; hoping to have 15 done by Sept. 30
 - Board members need a background check this year
4. Policy Committee Report – Christine
 - No meeting in September
 - Continuing to revise current policies to fit new formatting to bring for Board approval
5. Finance Committee Report – Katie
 - No September meeting- will update in Oct.
6. Executive Director's Report – Leah
 - Enrollment: 202

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- Attendance: 88%
 - Wonders, The Creative Classroom- September 20th was the start date for implementing the new curriculum. Staff has been meeting with our literacy coach for the last two weeks in preparation. Assessments have already started and should be completed by the end of this week. Goals will be made after assessments are done
 - Looking like the number of students that qualify for Title services has doubled
 - SEL (social/emotional literacy)- starts in October along with PBIS (Positive Behavior Intervention Strategies)
 - Title services start Monday, September 27th
 - Data discussion- October board meeting. School wide goals will be set after all data is collected and team meetings are held.
 - Special Education Coordinator position is still open
 - Kindergarten classes have been combined resulting in only one section of K.
 - Team Smile- October 5 all students will receive a free cleaning, dental education, supplies and any necessary emergency procedures. Will take place at the Viking Stadium, all transportation will be provided. This program will continue year after year as a need remains
 - Epicenter- will continue to update
 - Board Training- 3 part training required within 6 months. Sign up and send receipt to Leah for reimbursement and send certificate of completion to Leah when done
 - Playground- unsafe and unusable. GoFundMe started for \$150,000. The church would not allow the KaBoom grant. Attorney is now involved to help sort out the details of liability, maintenance, community playground vs. private over the years, ownership, etc. Will continue to reach out and use all connections to fundraise. Will explore grant options as well.
 - Term dates- need to submit applications to MDE, need start and end dates to all terms.
 - o All terms updated
 - COVID- 0 cases in the building (staff and student), 23 students enrolled in testing program that takes place on Mondays, hoping to make the process easier for parents to enroll to boost enrollment.
 - Will discuss additional board members at next meeting
7. Other Business -
- o Review, discuss, and vote on COVID -19 Related Quarantine
 - Beau discussed details of the policy
 - o Review and vote on Crisis Management Policy
 - Discussed questions regarding policy

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- Not a new policy- brought together pieces of previous policies and plans to condense into one policy, nothing has changed
- o Goal review

Goal 3 – All Students in Third Grade Achieving Grade-Level Literacy: By FY 2023, 60% of third graders who have been continuously enrolled since October 1st will read at grade level as measured by the year end NWEA. NWEA will be administered in fall, winter and spring. Reading proficiency will increase, as noted below, as measured by NWEA year-end scores.

Baseline	FY2021	FY2022	FY2023
46%	50%	55%	60%

- This goal will change after October testing data is available
- Testing will begin next Monday and tested again in January and May
- Falcon Tutors and UST tutors will begin coming to school to work with students

Goal 7 – Career Readiness: At LIFE Prep, we define “career readiness” as the preparedness of a student to explore and be aware of different career options, with a career direction that is professionally and financially promising. Career readiness is important for all students. Students in 6th grade, in preparation for career readiness, will be able to identify 3 different careers, with a project focus on 1 career through a **12-week** course, led by the school counselor. Through this **12-week** course students will be able to plan out their future by participating in the CareerOneStop's interest assessment, CareerOneStop's skills assessment, and the Minnesota Reality Checklist.

100% of 6th grade students, by the end of the **12-week** course, will be able identify and explain their career awareness through a career presentation. This goal is aligned with WBWF goal, “all students are ready for career and college.”

- This goal will not change
- Anne Mee will begin the course in January

8. Public Communication to the Board

- None

9. Board Actions

- o Vote on COVID -19 Related Quarantine
 - Katie motions
 - Mike seconds
- o Vote on Crisis Management Policy
 - Pang motions
 - Katie seconds
- o Approve Check Register for July 2021 and August 2021
 - Christine motions

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- Katie seconds
10. Adjournment @ 6:23
- Pang motions
 - Katie seconds

Next regular board meeting: Monday, October 18, 2021 @ 5:00pm