

LIFE Prep Vision

LIFE Prep ignites a desire to achieve and inspires students' hope for a bright future. Students develop self-confidence through their accomplishments and are empowered to pursue their dreams. We provide encouragement and a foundation for perseverance; preparing students to thrive as individuals on a successful life path.

February 2025 Board Meeting Minutes of LIFE Prep

Date: Monday, February 24, 2025

Time: 5:00 PM-6:30 PM

Location: LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

Members in attendance: Nou, Madison, Brittany, Gillian and Christine

Also in attendance- Leah, Beth, Christyna and Kelsey

Agenda: Called to order at 5:14 by Nou

1. Conflict of Interest
 - None
2. Consent Items:
 - a. Review/approve January 2025 minutes
 - Gillian motions
 - Brittany seconds
 - b. Review/approve and amend February 2025 agenda to include new member vote of Beth Larson
 - Madison motions
 - Gillian seconds
3. Authorizer Communication – The Guild
 - Zoom meeting to discuss goal setting and new laws put in place
 - Kindergarten readiness and college readiness will not be something we will be held accountable for now
 - Should have 4-5 goals which should also check the boxes for “World's Best Workforce”
 - Reflect student progress and not having goals that don't make sense for our school or are not attainable for our school
 - The Guild will be working with us to set these new goals
 - Comments from the site review will be sent to all board members and will be discussed at the March meeting
4. Executive Committee Report - Nou
 - Preparing for Ex. Director review (Leah will send out staff survey, Nou will send out board survey which will be required this year)
 - Preparing for the Annual meeting
 - 2 people interested in joining the board
 - Leah to be looking more into initial board training which has been very difficult and inaccessible so far
 - Going forward we will be focusing on ongoing board training for everyone and what are needs are
5. Policy Committee Report – Christine
 - 5 new policies were sent out for review to be approved
 - Discussed if there was any need to review and update the Neutrality Policy which as of now there has not been a need but we will always be aware of changes to law/etc. and act accordingly

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- Will always continue to follow the law with difficult situations to help us remain neutral and consult the attorney as needed.
6. Finance Committee Report- Leah
- No concerns
 - No February meeting
 - AME bus company was fired today
 - New bus contract with Elite Bussing will be a price increase of about \$12,000 for the remainder of the year
 - Next years contract with Elite is also being negotiated and should be done in the next week or so which should be around \$200,000 which is a great savings still from Monarch
 - Potential to bring that cost down even more if we are tiered with another school
7. Executive Director's Report – Leah
- Enrollment: 137 with Pre-K
 - ADM: 127.75
 - Attendance: 88.5%
 - Nothing new to report for instruction/curriculum
 - Student Discipline
 - Zero students were suspended in February
 - HR/Personnel Management
 - We are currently looking for another Special Education teacher
 - Two paras were hired
 - Fundraising and Marketing
 - Next fundraiser will be pizza sales
 - Signed a contract with Target River for marketing
 - Risdall Marketing contract has been terminated
 - General Updates/Information
 - PBIS assembly to take place on Feb. 28th
 - Bussing contract with AME has been terminated. The end date is February 28th. We will now be using Elite Bussing for transportation effective March 3rd.
 - KINF will be showcasing LP in their new promotional video. They are scheduled to be here Feb. 28th.
 - I will be testifying at the capital on Feb. 26th at 3:15 pm in support of the Shield Act (regarding school safety and access for all schools)
8. Absenteeism, attendance discussion
- Starting to gather information from other schools and put in multiple points of contact
 - Will be changing the policy for next year
 - Will need a committee, consisting of 1 board member to make the points of contact (Michael → Admin → Board member)
 - Board members will collect attendance policies from other schools and other information that could help support updating the policy and will send to Kelsey and Christine
 - Robo calls will continue to go out daily for unexcused absences
9. Public Communication to the Board

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- None

10. Board Actions

- a. Check Register for January 2025
 - Madison motions
 - Gillian seconds
- b. 205 Open and Closed Meetings
 - Gillian motions
 - Christine motions
- c. Vote on nomination for Beth Larson, board member
 - Brittany motions
 - Gillian seconds
 - 3 year term approved starting in March 2025
- d. 206 Public Participation in Charter School Board Meetings/Complaints About Persons at Charter School Board Meetings and Data Privacy Considerations
 - Christine motions
 - Brittany seconds
- e. 207 Public Hearings
 - Brittany motions
 - Madison seconds
- f. 209 Code of Ethics
 - Gillian motions
 - Madison seconds
- g. 211 Criminal of Civil Action Against Charter School, Charter School Board Member, Employee or Student
 - Gillian motions
 - Christine seconds

Meeting adjourned at 6:39 by Nou
Gillian motions
Christine seconds

Next regular board meeting: Monday, March 17, 2025 @ 5 PM